



Aquatic Management Group Course Payment and Refund Policies

Course Payment Due Dates

- All course payments are due 10 days prior to the course in order to guarantee your place in the course.
- In the event you sign up for the course less than 10 days prior to the course, you must pay for the course when you sign up for the course.

Course Payment Options

- Credit Card – Call our office at 919.600.4117 to pay by credit card.
- Check – Mail or deliver a check to our office at 5300 Atlantic Ave, Suite 101 Raleigh, NC 27609.
- Cash – Pay in person at our office in Raleigh. The address is 5300 Atlantic Ave, Suite 101 Raleigh, NC 27609.
- Payroll Deduction – In the event you are unable to pay for the course upfront in full, you may be eligible for a payroll deduction. In order to be eligible for a payroll deduction you must work for AMG during the upcoming summer, pay a minimum of \$100 for the course and sign the payroll deduction request form. The remaining amount of the course that you do not pay for upfront will be deducted from your paychecks during the summer. In the event you complete the course and decide to not work for AMG or your employment is terminated prior to you paying the remaining course balance, you will be required to pay AMG the remaining balance.

Refund Policy

All courses require a nonrefundable payment of \$100. This payment is a part of the normal course cost. In the event you decide to not attend the course you sign up for, you may sign up for another course at no cost if available. However, in the event you decide to not attend the course and not sign up for another course or you attend the course and do not complete the course, you will receive a partial refund. Your partial refund will be any amount paid above \$100. For example, if you pay \$250 for the lifeguard course and are eligible for a partial refund, you will receive a refund of \$150. Refund requests must be emailed to Greg Blum at gblum@aquaticmanagementgroup.com. AMG reserves the right to make exceptions to this policy and amend this policy at any time.